



# EVEESHAM ROWING CLUB RULES

## ( As at September 2010 )



### TITLE

- 1a. That this Club shall be called the "**EVEESHAM ROWING CLUB**", hereinafter known as The Club, and the Club Colours shall be dark blue and white.
- 1b. That powers of appointment of Trustees be vested in the Executive Committee.
- 1c. That the Evesham Rowing Club be registered as a Club under the Licensing Act 1961.
- 1d. That the Club shall be open from 8:00 a.m. to 00:30 a.m. each day. These hours may be varied by the Executive Committee.
- 1e. That the permitted hours during which alcohol may be sold and consumed, in pursuance of the Licensing Act 2003, shall be (a) on Mondays to Thursdays 11:00 a.m. to 11:00 p.m., or until the latest time of permitted hours as fixed by the Licensing Department of Wychavon District Council; (b) on Fridays and Saturdays 11:00 a.m. to 00:30 a.m., or until the latest time of permitted hours as fixed by the Licensing Department of Wychavon District Council; (c) on Sundays, Christmas Day, Good Friday, from 12 noon to 3:00 p.m. and 7:00 p.m. to 10:30 p.m. or until the latest time of permitted hours as fixed by the Licensing Department of Wychavon District Council.

### OBJECTS

- 2a. That the Club shall be established and conducted for the furtherance and promotion of Rowing, Tennis, Squash and other sports in Evesham and the surrounding area and community participation in the same, and shall not be conducted or established for profit. The income and property of the Club shall be applied solely to its stated objects-
- 2b. *Equal Opportunities Statement*  
That the Club fully supports the principles of equal opportunities and is committed to ensuring that all its members, employees, coaches, volunteers and visitors are treated fairly and on an equal basis. The club respects the rights, dignity and worth of every person and will treat everyone equally within the context of our sports, regardless of gender, age, ethnicity, religious persuasion, sexual orientation, disability, and marital or social/economic status. The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- 2c. *Child Protection Statement*  
That the Club will appoint a Club Welfare Officer who will be familiar and comply with the Child Protection Policies and Procedures provided by each of the main sporting governing bodies. The Club will abide by these policies and procedures and endeavour to provide an enriching environment for children to participate in their sport where their welfare is paramount. All members must accept to be bound by these policies and procedures as a condition of their membership.
- 2d. *Enrolment as an Environmental Body with ENTRUST (The Environmental Trust Scheme Regulatory Body)*
  - (i) That the Club carry out operations intended to prevent or reduce any potential for pollution that may be caused, or to remedy or mitigate the effects of any pollution that has been caused by a previous activity on the land, which has ceased.
  - (ii) That the Club make provision, maintenance or improvement of a public park or other public amenity in the vicinity of a landfill site, where it is for the protection of the environment
  - (iii) That the Club carry out the maintenance, repair or restoration of a building or other structure, which is a place of religious worship, or is of historic or architectural interest and which is open to the public, where it is for the protection of the environment.
  - (iv) The work of the Club shall not be for the benefit of landfill site operators who may contribute to the Club and claim credit under the Landfill Tax Credit Scheme. Nor shall it be for the benefit of contributing third parties, as defined in the landfill tax regulations.
  - (v) The Club shall not carry out, promote or pay for work required to be completed under any notice issued under the Control of Pollution Act 1974, the Environmental Protection Act 1990, the Water Resources Act 1991, or required by any planning permission, statutory consent or by agreement under [section 106 of the Town and Country Planning Act 1990] [S75 of the Town and Country Planning Act (Scotland) 1997] [article 40 of the Planning (Northern Ireland) Order 1991].

## ELECTION

- 3a. Membership of the Club shall be open to anyone on completion of an application form obtainable from the Secretary in accordance with the Equal Opportunities Statement (Paragraph 2b). An interval of at least two days must elapse between the receipt by the Secretary of the application for membership and the consideration by the Committee of such application. The application for Membership shall be balloted for by Members of the Executive Committee present at the meeting considering Rule 3d and elected by a simple majority. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- 3b. That the Executive Committee shall have the power to impose a joining or entrance fee.
- 3c. If it is considered by the Executive committee that the granting or renewal of membership would be detrimental to the aims and objectives of the Club, by virtue of conduct or character likely to bring the Club or any of the sports into disrepute or for some other similar good cause, the Club committee shall be entitled to refuse or withdraw such membership. In doing so the committee shall provide full reasons for their decision and grant a right of Appeal to the members as per the Conduct Matters in Rule 16.
- 3d. That any person who has been expelled from, or refused membership of, any of the sports governing bodies, shall not be eligible for membership.

## MEMBERSHIP

- 4a. That membership of the Club shall be open to anyone interested in the sport(s) on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis. All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- 4b. That the Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will endeavour to keep subscriptions at a level which will not prevent people joining.
- 4c. That the membership of the Club, dependant on the section or sections, which the Member wishes to join, shall be as follows:-

LIFE Full Single Sporting Membership - all sections.

FAMILY Sporting Membership - Rowing, Adaptive Rowing, Squash or Tennis whereby dependant on subscription level members may also have membership of lesser-priced sections.  
1 Sporting Adult and 1 Social Adult Membership - Rowing, Adaptive Rowing, Squash or Tennis whereby dependant on subscription level members may also have membership of lesser-priced sections.  
Social only – no entitlement to use of sporting facilities.  
Other Categories as shall be determined by the Executive Committee i.e. Weightlifting, etc.

SINGLE Sporting Membership - Rowing, Adaptive Rowing, Squash or Tennis whereby dependant on subscription level member may also have membership of lesser-priced sections.  
Social only– no entitlement to use of sporting facilities.  
Other Categories as shall be determined by the Executive Committee i.e. Weightlifting, etc.

COUNTRY Country Membership is available in any of the above categories providing normal permanent residence is more than thirty miles distance from the Rowing Club. The discount shall be decided by the Executive Committee.

- 5a. That Family membership shall entitle parents and their children to the full privileges of the Club with the exception of children who have attained the age of 18 years at the commencement of the financial year. One member of the family shall be the registered member of the Club and such membership shall entitle two Adult members of the 'Family' to one vote each providing both are present at the Meeting.

- 5b. JUNIOR  
That Junior Members and the children of Family Full membership and Family Other Categories membership, shall be limited to under the age of 18, and to be known as Junior Members. The minimum age for any Junior to row or to scull shall be as per the recommendations from the Amateur Rowing Association, providing they are supervised at all times. Junior Members are restricted by the Licensing laws and may not purchase or consume alcohol, unless 18 years of age. Children under the age of 8 must only use the sports facilities if accompanied and supervised at all times, by an Adult Member/Parent. The Club will not accept the responsibility of the well-being and safety of such children. The Executive Committee shall have the power to discount the Junior Subscription dependant on age.

- 5c. That Junior Members are not entitled to vote at Annual and Special General Meetings.

- 5d. STUDENT  
That Students (i.e. Over 18 years of age at the commencement of the financial year, but still receiving full time education) may be admitted as Student Members.

- 5e. YOUNG ADULT  
That Young Adults between the ages of 18 and 20 at the commencement of the financial year may be admitted as Young Adult Members and shall be entitled to a discount as decided by the Executive Committee.

## SUBSCRIPTIONS

- 6a. That the amount of the Annual subscriptions shall be recommended by the Executive Committee and approved by a simple majority at a General Meeting of the Members.
- 6b. That discounts to some individual subscriptions may be made at the discretion of the Executive Committee.
7. That subscriptions fall due on the 1st October and any Member who at the request of the Executive Committee omits or refuses to pay his subscription by 1<sup>st</sup> November shall cease to be a Member and may not be eligible for re-election. The Financial Year shall commence on 1st October and terminate on 30th September.
8. That the total membership of the Club shall be left to the discretion of the Executive Committee.

## MANAGEMENT

- 9a. That the management of the Club be vested in an Executive Committee comprised of the President, not less than seven Vice-Presidents, a Chairman, one or two Vice-Chairman, Secretary, Treasurer, Captain and Vice-Captain of Rowing, Captain and Vice-Captain of Tennis, Captain and Vice-Captain of Squash, Captain and Vice-Captain of Social and a Bar Treasurer. The Executive Committee shall have the power to co-opt further members. Seven of the above persons shall be deemed to form a Quorum providing that not less than five are Elected Members of the Executive Committee. Adaptive Rowing shall be represented by the Rowing Captain.

- 9b. That President, Vice-Presidents, Chairman, one or two Vice-Chairman, Secretary, Treasurer, Captain and Vice-Captain of Social shall be elected/re-elected at the Annual General Meeting of the Club Members, subject to being Proposed and Seconded by other Members of the Club and subject to a simple majority at that meeting, in the event of any vote. Notice of the intention to stand for election/re-election shall be posted on the Club Noticeboard(s) for a period of not less than seven days before the Annual General Meeting.

That the Members of the Rowing, Tennis and Squash sections shall form sub-committees to administer their own activities and shall elect a Captain and a Vice-Captain and committee members from within their Membership. The Captain and Vice-Captain will then serve on the Executive Committee following confirmation at the Annual General Meeting.

That the Captain and Vice-Captain of the Rowing, Tennis and Squash sections may each send another member from their section in their place should they be unable to attend a meeting.

That the Officers of the Club shall be deemed to be automatic ex officio members of the three sub-committees.

That the Executive Committee shall hold monthly meetings at agreed times for the purpose of managing the Club business and activities, to consider applications from new members and to accept any resignations and to consider any written complaints or suggestions from fellow Members of the Club, and shall record its proceedings in writing. The Executive Committee will also form part of the Bar Committee along with the Bar Treasurer responsible for the purchase of alcohol. No member may profit from the Club's supply or purchase of alcohol.

That financial or legal liability incurred in the rightful exercise of their office shall not, however, be the personal liability of the Executive Committee, but shall be the responsibility of the Club as a whole.

- 9c. That the President, Vice-presidents, shall form part of the Executive Committee as Rule 9 but that no more than FIVE such Vice-Presidents shall have a vote, subject to there being a minimum of ten other elected Officers/Captains or Vice-Captains, present at the meeting. When decisions are made by voting, each elected member of the Executive Committee shall exercise one vote. In the event of a tied vote, the Chairman shall have the casting vote as long as He/She is not a local authority or landfill operator representative, where the casting vote will pass to an independent member.
- 9d. Changes to membership of the Executive Committee shall be notified to ENTRUST within 7 days of any such changes, including the names, addresses and occupations and employers of any new members.
10. That in the event of any Officer or Committee member retiring before his term of Office shall have expired, the vacancy shall be filled by the Executive Committee who shall also have powers to co-opt as considered necessary, and also to appoint the Bar Treasurer.
- 11a. The Club shall maintain audited accounts and keep full records that shall identify all its income and expenditure, and shall separately identify in these accounts the receipt and application of all contributions received under the Landfill Tax Credit Scheme. That the accounts shall be reviewed prior to the Annual General Meeting, by an independent accountancy firm and by person(s) who are not member(s) of the Club.
- 11b. That the Executive Committee be empowered to sanction the borrowing of re-payable loans of money, by the legal Trustees of the Club.
- 11c. That the Club shall participate in the Direct Debiting Scheme of Barclays Bank PLC as an originator for the purpose of collecting subscriptions for any class of membership and/or any other amounts due to the Club. In the furtherance of this object the Club may enter into any indemnity required by the Banks upon whom Direct Debits are to be originated. Such an indemnity may be executed on behalf of the Club by Officials nominated in an appropriate resolution.
- 11d. Any projects that are to be funded by Landfill Tax Credit Scheme money shall only be undertaken once the project has been registered by ENTRUST.

## ANNUAL AND SPECIAL GENERAL MEETINGS

12. That the Annual General Meeting shall be held no later than the end of July on a day and time notified to the Members fourteen days in advance, to receive and approve the Accounts, to elect/re-elect the President, Vice-Presidents, Chairman, one or two Vice-Chairman, Secretary, Treasurer, Captain and Vice-Captain of Social, and to confirm the Minutes of the Annual General Meeting of the preceding year, to consider any amendments to the Rules and to consider the Reports of the Committee Captains of Rowing, Tennis, Squash and Social, and to transact any other relevant business. The meeting shall appoint an Auditor, who shall at the conclusion of the next financial year, review the accounting records of the Club, and report to the members on the Income and Expenditure Account and Balance Sheet that are presented at the next Annual General Meeting.

That a Special General Meeting of the Club may be called, subject to a written request signed by any ten Members and to fourteen day's notice to all Members stating the explicit purpose of calling such a Meeting. (Excepting for Rule 20.)

That notices to members may be sent by post or electronically in addition to being displayed at the Club.

That the Vote at Annual General and Special Meetings shall be restricted to Members entitled to vote who are present at the Meeting and who have paid their subscriptions for that year.

That Family Membership shall entitle two Adult Members of the 'Family', providing they are both present at the Meeting, to vote individually.

That at any General Meeting, a resolution put to the vote of the meeting shall be decided by a show of hands, of those entitled to vote, except when more than one nomination has been received for a position on the committee, in which case voting shall be by secret ballot.

That at all General Meetings the Chairman will preside or, in his/her absence, a Chairman for the meeting will be elected by the voting members present.

That at all General Meetings not less than 25 members of the Club entitled to vote shall constitute a quorum.

That if after half an hour from the time appointed for the meeting, a quorum is not present, the meeting, if called at the request of members, shall be dissolved. In any other case, the meeting shall be adjourned until a time and place to be fixed by the Executive Committee. If a quorum is not present within half an hour from the time appointed for an Adjourned Meeting, the members present shall be a quorum.

That Accidental Omission to give notice of a meeting to, or the non-receipt of notice of, a meeting by any member shall not invalidate the proceedings of a meeting.

## GENERAL

13. That Members be permitted to introduce up to six guests per year subject to the Section and Bar Bye-Laws.
14. That Dogs be allowed on the premises subject to no objections and providing they are kept on a leash and under proper control at all times.
15. That any Member damaging the property of the Club by negligence or improper usage shall pay a fine as may be directed by the Executive Committee and shall make good any such damage.

## CONDUCT MATTERS

- 16a. Evesham Rowing Clubs methods of dealing with matters of misconduct or grievance are designed to complement those codes of conduct provided for by the governing bodies of the different sections of the club, that will themselves be referred to in any Conduct process.

### 16b. **Misconduct Rules**

- (i) No member (includes where a member is responsible for a guest) shall do anything or omit to do anything, which a reasonable person considers or would be likely to consider is discreditable conduct. This includes at any place where it is reasonable to believe that the member would be considered by others to be representing Evesham Rowing Club whether in competition or otherwise.
- (ii) Discreditable conduct is anything which a reasonable person would consider it to be and may from time to time be determined by the Conduct or Executive Committee.
- (iii) No member may claim ignorance of the Rules of the Club
- (iv) No member may claim ignorance of the Rules of the section(s) of the Club to which they are affiliated.

## CONDUCT MATTERS (continued)

### 16c. Penalties

- (i) Revocation of membership with immediate effect or required to resign.
- (ii) Suspension of membership for a defined period or periods without recompense from membership fees paid.
- (iii) Fine not exceeding £100 to be paid within 28 days and/or compensation up to the full value of any damage caused.
- (iv) Issued with a Formal Warning.
- (v) Advice which may include training and or development.
- (vi) No further action.
- a) A combination of these penalties may be applied at any one time.
- b) A member may or may not in the opinion of the Conduct Committee hold more than one formal warning before other penalties are considered.
- c) A record will be made on the members personal file held by the Club.
- d) Previous misconduct matters may be referred to only after a member has been found guilty of further misconduct, to assist in determining the appropriate penalty.
- e) Failure to comply with a sanction will itself be deemed to be gross misconduct.
- f) Where appropriate, the members affiliated body will be informed.
- g) Sanctions (i) (ii) (iii) have a right of appeal.
- h) Sanctions (iv) (v) (vi) have no right of appeal.

### 16d. Procedure

- (i) It shall be the overriding principle that matters of misconduct will be addressed wherever possible by the Captain or delegated person(s) from the relevant section.
- (ii) Where the Chairman of the Executive Committee, the section Captain or the delegated person deems the matter to be so serious, or, the matter is so serious by definition, that it ought not be dealt with by the relevant section then a report in writing / email must be made to the Secretary of the Executive committee within 7 days of the matter arising.
- (iii) The Chairman of the Executive Committee may 1) wait until the next scheduled Executive meeting to, or 2) with the approval of at least 2 other Executive members, commence or cause to be commenced, further enquiries into the matters alleged.
- (iv) The Chairman of the Executive Committee shall within 28 days of the matter alleged cause to be provided a written report, which will be passed to a Conduct Committee.
- (v) A Conduct Committee shall consist of at least 3 members, who shall as far as possible represent the various sections within the club.
- (vi) The Conduct Committee will meet as soon as is practicable to review the matters and to seek any clarification of evidence, or request further enquiries be conducted.
- (vii) The Conduct Committee will invite the member concerned to a Conduct hearing within 42 days of the matter(s) alleged and at that time provide a written outline of the matter(s) alleged.
- (viii) A hearing will take place in private and will only include 1) Conduct Committee 2) member 3) members friend or in the case of a junior member, the parent or guardian of the member or in their absence, any adult representing them with their and their parent or guardians informed consent. The purpose of the friend being present is to provide some support or explanation to the member. It is not intended that the friend will speak on the member's behalf except in circumstances allowed by the committee.
- (ix) Where a member for whatever reason fails to attend the hearing, it may still take place and produce a judgement. The Conduct Committee when arranging the hearing will do so in consultation with the member.

## **CONDUCT MATTERS (continued)**

### **16d. Procedure (continued)**

- (x) The Conduct Committee may postpone or adjourn a hearing for any reason.
- (xi) The Chairman of the Conduct Committee after introductions will outline the matter(s) alleged and at that point ask the member if the matters alleged are accepted or not. The member will be given an opportunity to make any statement or introduce any mitigating circumstances.
- (xii) The Conduct committee will adjourn the hearing 1) to reach a decision on that date or 2) to reach a decision on another date.
- (xiii) A written record of the decision will be posted to the member's last known address and a copy provided to the Executive Committee secretary within 7 days of the decision being made.
- (xiv) If a member of the Conduct Committee is to be subject to a hearing, the section Captain will replace that person or persons.

### **16e. Appeals Process**

- (i) Where a penalty imposed by the Conduct Committee includes revocation of membership, suspension or a fine, then the member may appeal the decision in writing within 14 days of the decision being made to the secretary of the Executive Committee who will hear the appeal at the next full Executive Committee meeting. Notification of an appeal has the effect of postponing the penalty imposed.
- (ii) The Appeal may be allowed by the Chairman of the Executive to be heard in person or by letter. The letter must include full details of the appeal.
- (iii) An appeal can be made on three counts, either finding of Guilt or penalty imposed or both.
- (iv) The Executive Committee may reduce, increase or leave alone the sanctions imposed by the Conduct Committee.
- (v) Where the Executive Committee finds in the favour of the member appealing, it will do so by a majority vote.
- (vi) The decision of the Executive Committee is final and absolute.
- (vi) Where a member of the Executive Committee is subject to a hearing and appeals, the appeal shall be heard by the Chairman of the Conduct Committee, a nominee from the Executive Committee and at least three other members of good character and long standing where possible, not associated with the matters alleged. The decision of this panel is final.

### **17. Grievance Procedure**

- (i) The aim is to settle a dispute or grievance in a fair manner and in the shortest amount of time possible. To promote harmony and good relationships between all members.
- (ii) Nothing in this procedure is designed to deal with simple differences of opinion that occur when properly considered decisions are made. Members are reminded that they have the opportunity every 12 months to vote on who should occupy decisions making positions within the club.
- (ii) Every member shall have the right to raise a grievance and expect a response from the appropriate person(s).
- (iv) Most grievances should be dealt with between the member and the members section Captain and / or Committee.
- (vii) In the event of the dispute remaining unresolved, the section Captain may ask the Conduct / Discipline representative for the section to intervene and attempt to resolve the matter.
- (viii) In the event of the dispute remaining unresolved, the Conduct / Discipline representative may inform the Executive Committee whose decision is final and binding.
- (ix) Where the grievance is against a member of the Executive Committee, the Conduct Committee will hear the grievance and their decision is final and binding.
- (viii) Matters of grievance shall be recorded and retained by either the section or Executive Committees secretary.

## **CALLS ON MEMBERS**

- 18. That the Executive Committee may, with the approval of a General Meeting, make such calls upon the Members as they consider fit, and that Members shall be liable to pay the amount of such calls within three months of the demand being made.

## **DISSOLUTION**

19. That the Club shall not be dissolved without the consent of three-quarters of the Members present and voting support that proposal, to be obtained at a General Meeting specially convened for the purpose. In the event of dissolution being resolved on, the Executive Committee will then be responsible for the orderly winding up of the Club's affairs. The net assets of the Club shall be sold, and, after discharging all debts and liabilities, the remaining assets, less any remaining Landfill Tax Credit Scheme money, shall not be paid to or distributed among the members but shall be given or transferred to some other voluntary organisation having objects similar to those of the Club, which is a charity and/or a registered Community Amateur Sports Club or to one or more of the Club's national governing bodies for use by them for related community sports. Any remaining Landfill Tax Credit Scheme money shall be transferred to another enrolled Environmental Body.

## **ALTERATION OF RULES**

20. That these Rules shall not be altered or added to without the consent of a majority of 75% of the Members present at the Annual General Meeting, or at a Special General Meeting, called at the request in writing of any 10 Members. Seven clear days' notice of the alteration or addition to be proposed at such meeting to be given by the Secretary to the Members. The Executive Committee shall have power to make, alter or repeal any Bye-Laws that they may deem necessary from time to time.

## **INTERPRETATION OF RULES**

21. That the Executive Committee shall have the sole power to interpret these Rules or any matter not provided for in these rules. Interpretation of all the Rules must be consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002.)

## **PROPERTY AND FUNDS**

- 22a. That the property and funds of the Club cannot be used for the direct or indirect private benefit of its members, other than as reasonably allowed by this rule.
- 22b. That the Club may provide sporting and related social facilities, club sporting equipment, coaching, courses, insurance cover, medical treatment, reasonable away-match expenses, post match refreshments and other ordinary benefits of Community Amateur Sports Clubs.
- 22c. That the Club may also in connection with the sports purposes of the Club :-
- (i) Sell and supply food, drink and related sports clothing and equipment
  - (ii) Employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Executive Committee without the person concerned being present.
  - (iii) Pay for reasonable hospitality for visiting teams and guests.
  - (iv) Indemnify the Executive Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets.)

## **ROWING AND ADAPTIVE ROWING BYE-LAWS**

- 23a. That the Rowing Committee shall appoint a member to act as Safety Adviser, whose duty it will be to understand the requirements of the Amateur Rowing Association Code of Practice for Water Safety, and advise on their prominent display, their observation and their implementation at all times.
- 23b. That all boats proceeding up or down stream must follow the bank on the coxswain's right, and in overtaking another boat must pass on the left. Pleasure boats must give way to Racing or Sailing boats.
- 23c. That no Member who is not a registered Rowing Member shall compete in any public race without first obtaining the sanction of the Executive Committee, and that in the event of the Club resolving to send a crew to compete in any such race, the Executive Committee shall sanction such crew, who will row in the Club colours. By Amateur Rowing Association Rules the coxswains must be Members of the Club and if approved by the Rowing Sub-Committee will be elected and required to pay the appropriate subscription.
- 23d. That Racing Boats be kept solely for the use of crews training for Regattas, and that no crew be allowed to use any Racing Boats without first having obtained the permission of the Rowing Captain. The control of the rowing and racing interests of the Club shall be the prerogative of the Rowing Sub-Committee.
- 23e. That no Member be allowed to use the Racing Boats, Scullers or Sail in a boat unless he can swim.
- 23f. That all Racing Boats must be fitted with a protective ball on the bow to comply with Amateur Rowing Association Rules of Racing.
- 23g. That no Racing Boat shall be used after dark unless showing adequate lights.

## **ROWING AND ADAPTIVE ROWING BYE-LAWS (continued)**

- 23h. That a Rowing Member may introduce a guest oarsman upon payment of a guest fee, such guests may use the rowing facilities not more than three times during any one year or 12 times in any one year if they are ARA-registered rowing members of other rowing clubs.
- 23i. That each Rowing Member upon joining shall sign the recommended declaration, as specified by the Amateur Rowing Association at that time, concerning the member's health issues and swimming capability. Junior members must also have the declaration countersigned by a Parent/Guardian.

## **TENNIS BYE-LAWS**

- 24a. That play be permitted at any time within the discretion of the Tennis Captain or Sub-Committee.
- 24b. That the Sub-Committee have the power to close the courts at their discretion.
- 24c. That the players shall be bound by the rules of the game as published by the Lawn Tennis Association and shall not use the courts unless wearing appropriate clothing for the sport, including approved footwear.
- 24d. That a member may introduce a guest player upon payment of a guest fee, such guests may use the courts not more than three times per season or 12 times per season if they are LTA-registered members of other tennis clubs.
- 24e. That the Sub-Committee may arrange matches, tournaments and other events and shall be responsible for the selection of players and handicapping as necessary.
- 24f. That on match days, one court will normally be left open for general play, unless circumstances do not allow this.

## **SQUASH BYE-LAWS**

- 25a. That play shall be permitted at any time within the discretion of the Squash Captain or Sub-Committee.
- 25b. That the Sub-Committee shall have the power to close the courts or cancel bookings at their discretion.
- 25c. That players shall be bound by the rules of the games of Squash and Racketball as published by England Squash and shall not use the courts unless wearing appropriate clothing for the sport, and using appropriate equipment and balls. Members must ensure that their equipment does not damage the playing surfaces of the court. Shoes must be clean (i.e. not have been worn outside), and have soles of white or natural rubber. Rackets must have a white or clear bumper strip which must be intact. Protective eyewear must be worn by doubles' players and juniors at all club-organised events.
- 25d. That a member may introduce a guest player upon payment of a guest fee, such guests may use the courts not more than more than three times per season or 12 times per season if they are England Squash registered members of other squash clubs.
- 25e. That playing time shall be determined by the booking system.
- 25f. That the Sub-Committee may arrange matches, tournaments and other events and shall be responsible for the selection of players and handicapping as necessary.

## **BAR BYE-LAWS**

- 26a. Consumption of Intoxicants
- (i) That in addition to the supply of alcohol to Members of the Club and their Guests, alcohol may be sold to such other persons as may be admitted to the Club premises pursuant to Rule 2 of the Bar Bye-Laws providing that in no circumstances shall alcohol be supplied to any person under the age of 18 years and any person under such age may be forbidden access to the Bar.
  - (ii) That all drinks must be paid for when ordered. Under no circumstances will credit be allowed.
  - (iii) That any breakage will be charged for.
- 26b.
- (i) That Non-Resident visitors may be introduced by Members on visitor and Member signing the Visitor's book provided. Members may only introduce a visitor living locally once per month.
  - (ii) That in the event of an organised visit by Members of a Sporting Club for the purpose of playing a pre-arranged game or event with Members of the Club, such Members, Officials and friends of the visiting team shall be entitled, with the sanction of the Secretary acting in the name of the Committee, to purchase alcohol for consumption on the premises on the day of such visits only.